



UNITED STATES FORCES KOREA INSTRUCTION

FKJ1
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CONTINGENCY PLANNING FOR RESPONSE TO DISASTERS AFFECTING UNITED STATES INSTALLATIONS AND PERSONNEL

Reference(s): See Enclosure A

1. Purpose. This instruction establishes policies, responsibilities, and procedures for responding to natural or man-made disasters affecting United States (U.S.) installations and personnel under U.S. Forces Korea (USFK) responsibility. It does not address disaster relief or emergency situations in the Republic of Korea (ROK)
2. Superseded/Canceled. This instruction supersedes and updates USFK Regulation 550-8, Contingency Planning for Response to Disasters Affecting United States Installations and Personnel, dated 5 August 2010.
3. Applicability. This instruction applies to USFK personnel (military Service Members, federal government Civilians, local nationals, and contractors) who are assigned, attached, or on temporary duty to USFK.
4. Records Management. In accordance with the CJCSM 5760.01B Volume II, Joint Staff and Combatant Commands Records Management Manual-Disposition Schedule.
5. Policy.
 - a. The Commander, USFK, is responsible for relief and emergency responses to disasters affecting USFK Installations and personnel. Area and Installation Commanders are responsible and are delegated authorities to plan for contingency emergency responses to disasters and are assigned as executive agents of emergency response. Installation tenant organizations will support area emergency response plans, including seasonal and pre-event preparations, annual installation force protection exercises and responses to actual incidents. On activation of an emergency response plan/order, tenant organizations may be placed under the tactical control (TACON) of the Area or Incident Commander by the Commander, USFK. Request for waivers or release from commitments/requirements must be submitted through the Area Commander and

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Component Commander, to the Commander, USFK.

b. Upon commitment to an area emergency response, a military commander at the immediate scene of a disaster may undertake prompt relief operations to help ROK civilians when time is of the essence and when humanitarian considerations make it advisable to do so. The commander should report at once the actions taken and request guidance in accordance with the provisions of DoD Directive 5100.46, Foreign Disaster Relief. Under such circumstances, USFK tenant organizations may provide the following:

- (1) Medical supplies and equipment and emergency medical treatment
- (2) Food, water, and shelter
- (3) Rescue and fire-fighting service
- (4) Communication facilities
- (5) Emergency facility restoration
- (6) Damage prevention and reduction measures
- (7) Measures to control panic
- (8) Emergency relocation transportation

c. The American Red Cross may assist U.S. military and civilian personnel and their family members who are affected by a disaster. Fullest practicable utilization will be made of American Red Cross regular and volunteer personnel and local military community service resources.

d. Area and Installation Commanders are authorized to take such actions as may be required and justified to save human life, prevent immediate human suffering, or mitigate major property damage or destruction whenever a disaster is so serious that any delay is unwarranted.

e. Area and Installation Commanders will maintain close and continuing liaison with ROK civil and military authorities to ensure the most effective and economical utilization of resources not available through U.S. military channels.

f. The Embassy may activate its Embassy Disaster Relief Plan if the disaster is widespread.

g. Guidance on current doctrine and policy on U.S. support to disasters throughout the USINDOPACOM AOR is available from the Pacific Disaster Center at Ft. Shafter, Hawaii, 1-808-843-2534, <<https://www.pdc.org>> and the Center For Excellence In Disaster Management & Humanitarian Assistance at Tripler Army Medical Center,

Hawaii, 1-808-433-7330.

6. Definitions. Abbreviations and terms used in this instruction are explained in the glossary.

7. Responsibilities.

a. Area and Installation Commanders are delegated the responsibility and authority to plan for contingency emergency response to disasters and are assigned as executive agents of emergency response. Area and Installation Commanders will:

(1) Develop and maintain all disaster response plans, policies, and procedures including:

(a) Responses to all historically relevant disasters (e.g. destructive weather)

(b) Maintenance of emergency supplies and equipment. Submit resourcing requirements that exceed Area needs through Component channels to USFK for assistance in funding.

(c) Emergency Shelter Plans

(d) Continuity of Operations plans, with Emergency Relocation Facilities and routes designated

(e) Appointment/designation of Crisis Action Team members and their respective duties and responsibilities.

(2) Establish and disseminate policies and procedures for emergency responses.

(3) Maintain an appropriate Operations Center capable of supporting the Incident Commander and providing situational awareness and required reports to USFK, through their respective chains of command. In particular, Areas I-IV will report through IMCOM-Pacific and 8th Army to the USFK Operations Center at Command Center (CC) Humphreys.

(4) Notify USFK Joint Operations Center (JOC) at Camp Humphreys of emergencies. The phone number is 050-33-554365 or DSN 315-755-4365 and the email address is indopacom.humphreys.usfk.mbx.joc@army.mil

(5) Ensure DoD community awareness of responsibilities and procedures in the event of a hazardous incident (tenant support to installation, emergency numbers, rally points and safe havens, etc.).

(6) Follow DOD and USFK Personnel Recovery procedures.

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(7) Synchronize emergency response contingency planning across all U.S. installations and sites within the area of operation. Coordinate with interagency and coalition partners as required

b. The Assistant Chief of Staff (ACofS), J1, will:

(1) Review COMUSKOREA Plan 5060-88 (C), 5 August 2010, and provide a J1 representative to be part of the USFK crisis action team and noncombatant evacuation operations (NEO) cell.

(2) In coordination with 8th Army NEO cell, monitor and report noncombatant evacuee (NCE) movements throughout the peninsula to intermediate safe havens and, if required, to repatriation sites in the continental United States.

c. The ACofS, J3, will:

(1) Be engaged with the Joint Operations Center to establish, activate and recall the Crisis Action Team that is capable of providing a USFK command and control element tailored for coordinating joint and/or host nation emergency response support and receiving updates from the Area Installation or Emergency Operations Center on the status of the emergency conditions.

(2) Provide strategic guidance and functional area staff support capabilities to facilitate the rapid assembly, relocation and evacuation of NCEs from the Korean Peninsula.

(3) Provide situation reports per USFK Operational Standing Operation Procedures.

(4) Provide all Operational Reports to USINDOPACOM and U.S. Joint Staff.

(5) Provide releasable operational reports to ROK Joint Chiefs of Staff Joint Operations Center.

d. The ACofS, J4, will:

(1) Review applicable portions of disaster plans as requested by the ACofS J5.

(2) Develop support plans as necessary to satisfy emergency response supply and transportation requirements.

(3) Provide necessary assistance and expertise to area commanders.

(4) Work with responsible components to ensure that supplies and equipment depleted or damaged in disasters and relief operations are expeditiously replenished and/or repaired.

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e. The ACoF S, J5, will:

- (1) Review area disaster response plans for accuracy and adequacy.
- (2) Upon notification of an imminent or known disaster, convene the Strategic Communications and Engagement Working Group and provide immediate recommendations for engagements to CMD group.
- (3) Keep the U.S. Embassy informed and appraised of any imminent or known disaster affecting U.S. installations and personnel in the Republic of Korea.
- (4) Coordinate requests from ROK officials for disaster relief or support with the U.S. Embassy and the Joint Chiefs of Staff. Notify the U.S. Embassy and Joint Chiefs of Staff when a USFK Component Commander provides emergency support under paragraph 6.b., above.

f. The ACoF S, J6, will assess command capability to provide additional and backup communications in various disaster scenarios.

g. The USFK Public Affairs Office will:

- (1) When activating a disaster plan, notification will include the nature of the crisis, the facilities involved and how they are affected, the number of DoD personnel involved and their roles, the amount of public affairs augmentation required, an assessment of impact on personnel, and public affairs actions already taken.
- (2) Establish a centrally located media center as needed for news representatives.

h. The Provost Marshall, USFK, will coordinate joint or host nation law enforcement support requested by Area Commanders.

i. The Surgeon General, USFK, will:

- (1) Plan, coordinate, and execute medical activities undertaken in support of this plan.
- (2) On request, assist Area Commanders in appointment of Public Health Emergency Officers to assist with all disaster plans, serve on Crisis Management Teams, and assist with incident response / recovery operations.

8. Procedures.

a. Administrative actions and accountability for augmentation forces will be conducted IAW applicable service component regulations.

b. Supplies, services, and equipment will be obtained through normal procurement channels whenever possible.

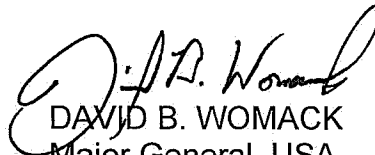
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(1) Dining facilities and support agencies will requisition increased supplies as far in advance as possible.

c. Air transportation movements under emergency conditions will be accomplished IAW the appropriate provisions of DOD Reg 4315.13R. Management of transportation resources will be centralized to the extent required to ensure the most effective and economical allocation. Areas I, II, III and IV will report disasters or other events covered via this instruction and the response thereto through IMCOM-Pacific and 8th Army to USFK.

10. Releasability. This instruction is approved for public release; distribution is unlimited. DoD components, other federal agencies, and the public may obtain copies of this instruction through the internet from the USFK home page, <<https://www.usfk.mil/Resources/Publications/>> or on NIPRNET at <https://armyeitaas.sharepoint-mil.us/sites/USFK-RM/Document_Library/Forms/Default.aspx>

11. Effective Date. This instruction is effective upon receipt.



DAVID B. WOMACK
Major General, USA
Chief of Staff

Enclosures:

A – References

GL – Glossary

ENCLOSURE A
REFERENCES

1. Required Publications

- a. DODD 5100.46, Foreign Disaster Relief (FDR), 28 July 2017.
- b. DODI O-2000.16, Volume 1, DoD Antiterrorism Program Implementation: DoD Antiterrorism Program Standards, June 11, 2025.
- c. CJCSI 3214.01B, Military Support to Foreign Consequence Management Operations.
- d. IMCOM Suppl 1 to AR 525-27, Army Emergency Management Program (EMP), September 2009.

2. Related Publications

- a. USFK Reg 10-2, Installation Management and Base Operations.
- b. USFK OPORD 5050-09 (AT/FP/CIP).
- c. AR 525–13, Antiterrorism.
- d. AR 525–27, Army Emergency Management Program.

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GLOSSARY

1. Abbreviations

AMEMB	American Embassy
CCIR	Commander's Critical Information Requirement
CFC	Combined Forces Command
DOD	Department of Defense
JOC	Joint Operations Center
NCE	Noncombatant Evacuation
PHEO	Public Health Emergency Officer
ROK	Republic of Korea
SIR	Serious Incident Report
UNC	United Nations Command
U.S.	United States (of America)
USFK	United States Forces Korea (USFK)

2. Terms.

For the purpose of this instruction, the following definitions apply:

a. **Disaster.** An act of nature (such as a flood, drought, fire, hurricane, earthquake, volcanic eruption, or epidemic) or an act of man (such as riot, violence, civil strife, explosion, fire, or epidemic) that is or threatens to be of sufficient severity and magnitude to warrant a response by the Area Commanders and/or Installation Commanders.

b. **Area Commander (also referred to as area commander).** Provides oversight of and support to subordinate installations. Area Commanders are designated by position:

(1) Area I is the USAG Yongsan-Casey Commander.

(2) Area III is the USAG Humphreys Commander.

(3) Area IV is the USAG Daegu Commander.

(4) Area V is the Osan Air Force Base Commander.

(5) Area VI is the Kunsan Air Force Base Commander.

(6) Area VII is the Chinhae Naval Base Commander.

c. **Installation Commander.** The appointed commander of a USFK installation and or sub-installation in one of the area commands.

d. **Tenant activity.** An organization, activity or unit which is located at an installation or sub- installation belonging to another command, and from which it receives specified types of supply or other services.